



Pearson

CheckMyWork FAQ for Students

What is CheckMyWork and how is it accessed?


CheckMyWork is an originality-checking tool to support students in the development and submission of original work. CheckMyWork is accessed from the Links area of your Connexus® home page.

How do students use CheckMyWork?

1. Select the CheckMyWork link from your Connexus® home page. CheckMyWork is a single-sign on and no username or password is required.
2. To submit your work, complete the available fields on the form:
 - Section – Select the section associated with the work to be submitted.
 - Title – Enter a title (e.g., Last Name_First Name_short description of the work_course name_unit number_lesson number)
 - My Work – Select “Browse” and select the file to upload from your computer. Note: The submitted file must be no larger than 20 MB and contain between 30 and 100,000 words. The following file formats are accepted: .txt, .rtf, .doc, .docx, .pdf, .ppt, .pptx, .html.
 - Select the Submit button at the bottom of the page. The confirmation message shown below will be displayed along with a link to the CheckMyWork Originality Report.

View the Originality Report.

Please use the link below to view your Originality Report. If your report is still being generated, you will be taken to a **Generating Report** page where you can check the percent complete. **Copy the link and paste it into your work.** If you are satisfied with the result, submit your work, including the link, to your teacher.

 <http://testcurrent.connexus.com/assessments/checkMyWork/launchOriginalityReport.aspx?id=24>

Note: The report results may take from several seconds to several minutes to generate depending on the volume of words used and size of the file. If you select the link prematurely

before the report is complete, you will receive a similar message to the following, indicating the percentage complete:

HOME | SECTIONS & STUDENTS | PLANNER | MORE ▾

Generating Report

Your report is being generated. It is currently 59% complete. You will be taken to the report as soon as it is ready.

3. After viewing the Originality Report, you can edit your work and resubmit it by repeating steps 1–3.
4. When you are satisfied with the results, you can send a copy of the final report to your teacher. You can download a PDF copy of the final report for your records by selecting “Generate Report” from the top-right. Once it is done, select “Download Report” to view the PDF copy and save for your records.

Why did I receive an error message indicating that my submission failed?

If you received an error message indicating that your submission failed, ensure that the size of the file you are uploading is no larger than 20 MB and contains between 30 and 100,000 words.

What type of information is generated in the Originality Report?

The Originality Report displays the submitted work along with important information such as the originality and similarity percentages (percentages of how original and similar the submitted work is compared to other sources), list of similarity sources found, and submission date.

What do the percentage scores within the Originality Report represent?

Scores are generated on the report to reflect the percent of your work that matches content found in other sources.

- 0% Similarity means the work does not match any other searched content and is highly original. (This interpretation is the same for a 100% Originality score).
- 100% Similarity means that all of the work matches content directly found in other sources. (This interpretation is the same for a 0% Originality score).

Tip: The lower the similarity score is, the higher the likelihood that the work is original in content.

Each source listed contributes to the similarity percentage of the plagiarized content. Areas of similarity are highlighted in your work according to the color-coded legend depicted on the right panel. Select the source name to see the portion of your work that matches the source content. Select the link icon next to the source in order to view the original source's website. The matched content will be highlighted for your reference.

What should I do if my Originality Report reflects a high Similarity percentage?

If the report indicates that parts of your paper directly match another source, revise your work to be more original, and resubmit it via CheckMyWork before submitting it to your teacher for grading. If you choose not to revise your work you should check that anything taken directly from a source is properly cited.

Can I submit my work to CheckMyWork multiple times?

Yes. You can submit your work to CheckMyWork as many times as you like. It is recommended that you send your teacher a final copy of the Originality Report to ensure that your teacher is reviewing and grading the correct final draft of your assignment. For more information, select the Submission FAQ link to access Connexus Help.